

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 3

Notes for the publication of travel, expenses and purchasing card expenditure for members of the University Executive Board

The data includes:

- Expense claims
- Travel related payments against purchase orders or contracted supplier systems
- Purchasing card payments made either directly by or on behalf of the member of UEB

President and Vice-Chancellor -

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
		No travel and expenses during this period		
			0.00	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
		No purchasing card expenditure during this period		
			0.00	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 3

Vice-President (Education) - Professor Alex Neill

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
15/11/2018	Travel - Staff UK Public Transport	2018-11-19-BRISTOL TEMPLE MEADS-EVOLVI RAIL TICKET	35.20	
15/11/2018	Travel - Staff International Air Fares	2018-11-30-CHENGDU-AIR CHINA INT	2,039.56	
23/01/2019	Travel - Subsistence International	Subsistence incurred whilst attending WUN AAG on 23, 25 and 26 January as the representative from University of Southampton.	105.00	
28/02/2019	Travel - Staff International Air Fares	2019-03-07-PARIS CHARLES DE GAULLE APT-FLYBE	90.87	
28/02/2019	Travel - Staff UK Air Fares	2019-03-17-LONDON HEATHROW APT-VIRGIN ATLANTIC	2,020.80	
28/02/2019	Travel - Staff International Air Fares	2019-03-07-CHENGDU-AIR CHINA INT	2,699.80	
28/02/2019	Travel - Staff International Air Fares	2019-03-10-HANGZHOU-CHINA EASTERN AIRLINES	519.70	
08/03/2019	Travel - Subsistence International	Evening meal cost incurred on Friday 08 March during official student recruitment trip to China	18.00	
08/03/2019	Travel - Subsistence International	Lunch cost incurred on Friday 08 March during official student recruitment trip to China	9.00	
10/03/2019	Travel - Subsistence International	Evening meal cost incurred on Sunday 10 March during official student recruitment trip to China.	18.00	
10/03/2019	Travel - Subsistence International	Lunch cost incurred on Sunday 10 March during official student recruitment trip to China	9.00	
11/03/2019	Travel - Subsistence International	Evening meal cost incurred on Monday 11 March during official student recruitment trip to China.	18.00	
12/03/2019	Travel - Subsistence International	Evening meal cost incurred on Tuesday 12, Wednesday 13 and Thursday 14 March during official student recruitment trip to China.	54.00	
12/03/2019	Travel - Subsistence International	Lunch cost incurred on Tuesday 12, Wednesday 13 and Thursday 14 March during official student recruitment trip to China	27.00	
			7,663.93	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
04/02/2019	Travel - Subsistence International	Hotel in San Francisco for WUN meeting 22 - 27/1/19	1,978.17	
30/04/2019	Travel - Staff International Public Transport	Charges incurred for onsite parking and vehicle transfer from Twelve at Hengshen Hotel, Shanghai between 12 and 17 March for UoS student recruitment trip. Plus FX @ £1.86.	69.52	
30/04/2019	Travel - Subsistence International	Subsistence incurred at the Wyndham Plaza Royale, Hangzhou. Checked in on 10 March and checked on 12 March during official UoS student recruitment trip to China. This also includes arrangements for booking transport	308.71	
			2,356.40	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 3

Vice-President (International) - Winnie Eley

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
15/11/2018	Travel - Staff UK Public Transport	2018-11-09-LONDON TERMINALS-EVOLVI RAIL TICKET	87.60	
28/02/2019	Travel - Staff International Air Fares	2019-03-19-BEIJING CAPITAL APT-AIR CHINA INT	2,784.92	
13/03/2019	Travel - Staff International Public Transport	Recharge costs pd by USMC on behalf of UoS - taxi fare WE	57.41	
13/03/2019	Travel - Staff International Public Transport	Recharge costs pd by USMC on behalf of UoS - taxi fare WE	120.37	
13/03/2019	Travel - Staff International Public Transport	Recharge costs pd by USMC on behalf of UoS - taxi fare WE	22.22	
15/03/2019	Travel - Staff UK Public Transport	2019-03-15-LONDON TERMINALS-EVOLVI RAIL TICKET	88.30	
23/03/2019	Miscellaneous Expend	Taxi from hotel to airport	16.83	
30/04/2019	Travel - Subsistence International	Refund of hotel charges for WUN AGM 2019 in Ireland, May 2019	-1,087.69	
			2,089.96	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
07/03/2019	Conference Registration Fees - Intl	07/03/19: British Council contributor rate for VPI to attend Going Global event in Dublin.	400.00	
15/03/2019	Travel - Staff UK Public Transport	15/03/19: Taxi fare from Indian Embassy to ACU offices in London.	14.80	
23/03/2019	Travel - Subsistence International	23/03/19: Hotel charge for 20/03/19 to 23/03/19 (3 nights) to attend Beijing meetings	427.52	
26/03/2019	Supplies & Services - Hospitality	26/03/19: Dinner at Ceno restaurant with President and 5 delegates from Shandong University plus 4 Southampton attendees	217.75	
27/03/2019	Travel - Staff UK Public Transport	27/03/19: Taxi fare for IHEF conference to Waterloo station, London	17.40	
02/04/2019	Travel - Subsistence International	Foreign exchange fee on hotel charge	11.76	
02/04/2019	Travel - Staff UK Public Transport	Taxi fare for Waterloo station London to IHEF conference	20.00	
15/02/2019	Supplies & Services - Hospitality	15/02/19: Dinner for Chairman of Southampton FC to discuss future developments. 3 UoS attendees	150.00	
22/02/2019	Travel - Subsistence International	22/02/19: Hotel charge to attend the Going Global event 2019 in Berlin for 13/05/19 to 15/05/19 (2 nights)	264.57	
			1,523.80	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 3

Acting VC and Vice-President (Research and Enterprise) - Professor Mark Spearing

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
15/11/2018	Travel - Staff UK Public Transport	2018-11-19-LONDON TERMINALS-EVOLVI RAIL TICKET	21.50	
15/11/2018	Travel - Staff UK Public Transport	2018-11-19-SOUTHAMPTON AIRPORT-EVOLVI RAIL TICKET	21.50	
15/11/2018	Travel - Staff UK Public Transport	2018-11-15-LONDON TERMINALS-EVOLVI RAIL TICKET	85.60	
15/11/2018	Travel - Staff UK Public Transport	2018-11-14-LONDON TERMINALS-EVOLVI RAIL TICKET	40.90	
15/11/2018	Travel - Staff UK Public Transport	2018-11-07-LONDON TERMINALS-EVOLVI RAIL TICKET	47.20	
23/01/2019	Travel - Staff UK Public Transport	Taxi transfer from Southampton Airport Parkway train station following attendance at the ATI Technology Advisory Group in London on 23/01/19	10.00	
28/01/2019	Travel - Staff UK Public Transport	Taxi transfer from Southampton Airport Parkway train station following attendance at the Russell Group EU Advisory Group in London on 28/01/19	9.50	
29/01/2019	Travel - Staff UK Public Transport	Taxi transfer from Southampton Airport Parkway train station following attendance at the UKRI infrastructure roadmap workshop for Capital SAT members in London on 29/01/19	12.00	
31/01/2019	Travel - Staff UK Public Transport	2019-01-29-LONDON TERMINALS-EVOLVI RAIL TICKET	88.30	
31/01/2019	Travel - Staff UK Public Transport	2019-01-28-LONDON TERMINALS-EVOLVI RAIL TICKET	42.10	
31/01/2019	Travel - Staff UK Public Transport	2019-01-23-LONDON TERMINALS-EVOLVI RAIL TICKET	88.30	
31/01/2019	Travel - Staff UK Public Transport	Taxis 17/1/19 Brockenhurst to UoS Highfield, 23/1/19 to Southampton Airport Parkway Stn, 28/1/19 to Southampton Airport Parkway Stn, 29/1/19 to Southampton Airport Parkway Stn	54.10	
05/02/2019	Travel - Staff International Public Transport	Taxi transfer from Paris Charles De Gaulle Airport to UoS/Thales relationship signing event at the Thales offices in Coubevoie, Paris - 3 passengers	54.06	
28/02/2019	Travel - Staff UK Public Transport	2019-03-05-SWINDON (WILTS)-EVOLVI RAIL TICKET	134.00	
28/02/2019	Travel - Staff UK Air Fares	2019-03-14-GLASGOW APT-FLYBE.COM	108.98	
28/02/2019	Travel - Staff UK Public Transport	Taxis 13/2/19 Southampton Civic Centre home, 28/2/19 return journey to Chilworth Science Park	22.00	
15/03/2019	Travel - Staff UK Public Transport	2019-03-13-LONDON TERMINALS-EVOLVI RAIL TICKET	17.10	
15/03/2019	Travel - Staff UK Public Transport	2019-03-11-LONDON TERMINALS-EVOLVI RAIL TICKET	42.10	
31/03/2019	Travel - Staff UK Public Transport	Taxis 5/3/19 to Southampton Airport Parkway Stn, 11/3/19 to Chilworth Science Park	18.00	
04/04/2019	Travel - Staff International Air Fares	Bank charges 44227548 for clearing refund of overseas refund (22/10/18 air fare)	15.00	
			932.24	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
06/02/2019	Travel - Subsistence International	06-02-2019 Accommodation tourist tax including £0.06 foreign exchange fee when staying at Hotel Melia La Defense for attendance at the UoS/Thales signing at the Thales offices in Paris	2.27	
			2.27	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 3**Chief Operating Officer - Ian Dunn****Travel and Expenses**

Date	Expense Type	Narrative	Amount	Research / externally funded
15/11/2018	Travel - Staff UK Public Transport	2018-11-06-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	33.50	
15/03/2019	Travel - Staff UK Public Transport	2019-03-06-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	51.70	
			85.20	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
12/02/2019	Supplies & Services - Hospitality	12 Feb 2019 Dinner with RT (CEO UoSM) @ Gandhi of Portswood	34.60	
			34.60	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 3

Dean of Faculty, Arts and Humanities - Professor Paul Whittaker

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
15/11/2018	Travel - Staff UK Air Fares	2018-12-07-MANCHESTER-FLYBE.COM	107.98	
			107.98	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
	No purchasing card expenditure during this period			
			0.00	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 3

Dean of Faculty, Medicine - Professor Diana Eccles

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
15/11/2018	Travel - Staff UK Public Transport	2018-11-06-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	31.85	
15/11/2018	Travel - Staff UK Public Transport	2018-11-01-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	90.80	
15/11/2018	Travel - Staff UK Public Transport	2018-11-14-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	90.80	
06/02/2019	Travel - Subsistence UK	Faculty Operational Board Away Day Dinner	329.30	
15/02/2019	Travel - Staff UK Public Transport	2019-02-07-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	62.10	
28/02/2019	Travel - Staff International Air Fares	2019-04-14-KUALA LUMPUR-SILK AIR	316.20	Yes
15/03/2019	Travel - Staff UK Public Transport	2019-03-08-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	93.60	
15/03/2019	Travel - Staff UK Air Fares	2019-03-27-EDINBURGH-FLYBE	165.49	Yes
			1180.14	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
	No purchasing card expenditure during this period			
			0.00	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 3

Dean of Faculty, Environmental and Life Sciences - Professor Rachel Mills

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
15/11/2018	Travel - Staff UK Public Transport	2018-11-12-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	19.10	
15/11/2018	Travel - Staff UK Public Transport	2018-11-12-LONDON TERMINALS-EVOLVI RAIL TICKET	43.60	
15/11/2018	Travel - Staff UK Public Transport	2018-11-13-SOUTHAMPTON AIRPORT-EVOLVI RAIL TICKET	43.60	
15/11/2018	Travel - Staff UK Public Transport	2018-11-06-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	56.40	
15/03/2019	Travel - Staff International Air Fares	2019-04-10-HOBART-VIRGIN AUSTRALIA INTL	93.40	
15/03/2019	Travel - Staff UK Public Transport	2019-03-13-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	49.10	
15/03/2019	Travel - Staff International Air Fares	2019-04-22-SYDNEY KINGSFORD SMITH APT-AIR NEW ZEALAND	231.00	
15/03/2019	Travel - Staff International Air Fares	2019-04-12-WELLINGTON-QANTAS AIRWAYS	322.10	
15/03/2019	Travel - Staff International Air Fares	2019-04-05-SYDNEY KINGSFORD SMITH APT-BRITISH AIRWAYS	3,201.82	
11/04/2019	Travel - Staff UK Public Transport	5/4/19, taxi to Heathrow airport for flight to Australia	98.21	
			4158.33	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
	No purchasing card transactions during this period			
			0.00	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 3

Dean of Faculty, Engineering and Physical Sciences - Professor Bashir M Al-Hashimi

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
31/01/2019	Travel - Staff UK Public Transport	2019-02-12-BRISTOL TEMPLE MEADS-EVOLVI RAIL TICKET	41.40	
31/01/2019	Travel - Staff UK Public Transport	2019-02-06-LONDON TERMINALS-EVOLVI RAIL TICKET	88.80	
31/01/2019	Travel - Staff UK Public Transport	2019-01-29-LONDON TERMINALS-EVOLVI RAIL TICKET	48.00	
15/02/2019	Travel - Staff UK Public Transport	2019-02-21-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	93.60	
15/03/2019	Travel - Staff UK Public Transport	2019-03-13-LONDON TERMINALS-EVOLVI RAIL TICKET	48.00	
15/03/2019	Travel - Staff UK Public Transport	2019-03-06-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	58.10	
08/04/2019	Travel - Staff UK Own Vehicle	Driving to and from The Muslim News Awards of Excellence Gala 2019 Grosvenor House, Park Lane, London	43.00	
08/04/2019	Travel - Staff UK Public Transport	Taxi from The Muslim News Awards of Excellence Gala 2019	31.02	
08/04/2019	Travel - Car Parking	Cost of Parking of own vehicle for the The Muslim News Awards of Excellence Gala 2019	24.00	
			475.92	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
02/04/2019	Internet Charges	Royal Academy of Engineering fellowship fee 1/1 - 31/12/19	310.00	
04/02/2019	Membership Fees and Subscriptions	Times Higher Education Subscription Feb2019 - Jan2020	65.00	
04/02/2019	Membership Fees and Subscriptions	Times Higher Education Subscription Feb2019 - Jan2020	65.00	
04/03/2019	Travel - Staff UK Public Transport	Oyster Card top up for London travel	20.00	
			460.00	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 3

Dean of Faculty, Social Sciences - Professor Jane Falkingham

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
15/11/2018	Travel - Staff International Air Fares	2019-01-19-BERLIN TEGEL APT-BRITISH AIRWAYS	152.92	Yes
15/11/2018	Travel - Subsistence UK	2018-11-20-LONDON-TRAVELODGE LONDON COVENT GARDEN	193.30	Yes
31/01/2019	Travel - Staff International Air Fares	2019-03-06-NAIROBI JOMO KENYATTA INTERNATIONAL APT-BRITISH AIRWAYS	30.00	
31/01/2019	Travel - Staff International Air Fares	2019-03-06-NAIROBI JOMO KENYATTA INTERNATIONAL APT-BRITISH AIRWAYS	250.00	
31/01/2019	Travel - Subsistence International	2019-03-06-NAIROBI-TRIBE HOTEL	818.91	
31/01/2019	Travel - Subsistence International	2019-02-06-NAIROBI-TRIBE HOTEL 418 LIMURU ROAD NAIROBI (refund)	-710.64	Yes
31/01/2019	Travel - Staff International Air Fares	2019-01-31-BARCELONA-IBERIA	144.76	Yes
31/01/2019	Travel - Subsistence International	2019-01-31-BARCELONA-NH SANT BOI	82.03	Yes
15/02/2019	Travel - Staff International Air Fares	2019-04-10-AUSTIN ROBERT MUELLER MUNICIPAL APT-BRITISH AIRWAYS	2,815.72	Yes
28/02/2019	Travel - Subsistence International	2019-04-10-AUSTIN ROBERT MUELLER MUNICIPAL APT-HAMPTON INN AUSTIN DOWNTOWN 200 SAN JACINTO BOULEVARD AUSTIN TEXAS USA 78701	336.07	Yes
28/02/2019	Travel - Subsistence International	2019-04-10-AUSTIN-HAMPTON INN AUSTIN DOWNTOWN	216.85	Yes
28/02/2019	Travel - Subsistence International	2019-04-10-AUSTIN-HAMPTON INN AUSTIN DOWNTOWN 200 SAN JACINTO BOULEVARD AUSTIN TEXAS USA 78701	322.04	Yes
15/03/2019	Travel - Subsistence International	2019-01-26-MUMBAI-TAJ LANDS END	664.56	
			5,316.52	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
04/02/2019	Travel - Subsistence International	India-China Forum in Mumbai, subsistence for stay on 26 & 29 Jan 2019	173.52	
04/03/2019	Travel - Staff UK Public Transport	Train fares for House of Lords meeting 7/2/19	92.60	Yes
04/03/2019	Supplies & Services - Hospitality	Dinner with UKRI following House of Lords meeting 7/2/19	47.85	Yes
			313.97	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 3

Executive Director of Human Resources - Anne-Marie Sitton

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
		No travel and expenses during this period		
			0.00	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
		Does not have purchasing card		
			0.00	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 3

Executive Director of Finance and Planning - Sarah Pook

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
		No travel and expenses during this period		
			0.00	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
		Does not have purchasing card		
			0.00	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 3**Pro Vice-Chancellor, Internal Partnerships - Professor Mandy Fader****Travel and Expenses**

Date	Expense Type	Narrative	Amount	Research / externally funded
15/03/2019	Travel - Staff International Air Fares	2019-03-15-GENEVA-BRITISH AIRWAYS	92.00	
15/03/2019	Travel - Staff International Air Fares	2019-03-15-GENEVA-BRITISH AIRWAYS	189.00	
15/03/2019	Travel - Staff International Public Transport	2019-03-13-GENEVA-THE TRAVEL BUREAU	193.00	
15/03/2019	Travel - Staff International Air Fares	2019-03-13-GENEVA-BRITISH AIRWAYS	352.74	
			826.74	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
	No purchasing card expenditure during this period			
			0.00	